

**MINUTES OF THE REORGANIZATION MEETING  
OF THE  
BOROUGH OF MENDHAM MAYOR AND COUNCIL**

**January 4, 2019 at 7:00 PM**

**CALL TO ORDER**

Mayor Christine Serrano-Glassner called the January 4, 2019 Reorganization Meeting of the Mayor and Council to order at 7:00 p.m. in the Mendham Borough Fire House, 24 East Main Street, Mendham, New Jersey.

**INVOCATION AND FLAG SALUTE**

Mayor Christine Serrano-Glassner led a moment of silence and then proceeded with the Pledge of Allegiance.

**OPENING STATEMENT**

Adequate notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and the Observer Tribune, and was posted on the Phoenix House bulletin board in accordance with the Open Public Meetings Act.

**INVOCATION**

Mayor Christine Serrano-Glassner asks Father Mike Drury, Police Fire and EMS Chaplin to come up and give the Invocation. Father Mike Drury gives the Invocation.

**ADMINISTRATION OF THE OATHS OF OFFICE**

**Mayor Christine Serrano-Glassner**

Former Mendham Borough Mayor, Neil Henry, administered the Oath of Office to newly-elected Mayor Christine Serrano-Glassner, who was accompanied by her husband, Michael, children Sophia Rose and Elena, and mother, Pat Serrano.

**Councilman Steven Andrew**

Mayor Christine Serrano-Glassner administered the Oath of Office to Councilman Steven Andrew, who was accompanied by his wife, Lesley, and children Kate, Elizabeth, Sasha and William.

**Councilman Brennan Reilly**

Mayor Christine Serrano-Glassner administered the Oath of Office to Councilman Brennan Reilly, who was accompanied by his wife, Jessica, and children Ford and Beckett.

**Fire Chief Michael Bruin**

Mayor Christine Serrano-Glassner administered the Oath of Office to Fire Chief Michael Bruin, who was accompanied by his family.

**First Aid Squad Captain John Andrews**

Mayor Christine Serrano-Glassner administered the Oath of Office to First Aid Squad Captain John Andrews, who was accompanied by his wife, Susanne.

**ROLL CALL**

The following officials were present:

- Mayor Christine Serrano-Glassner
- Councilman Steven Andrew
- Councilman John Andrews
- Councilman Brad Badal
- Councilman Brennan Reilly
- Councilman David Sharkey

Also present were:

- Joyce Bushman, Borough Administrator
- Fred Semrau, Esq., Borough Attorney
- Marie Marlor, Borough Clerk

Mayor Christine Serrano-Glassner welcomed everyone in attendance. She recognized Chester Borough Mayor Janet Hogan, former Mendham Borough Mayor, Neil Henry, and Mr. Bruce Sisler, Chief of Staff for Assemblyman Bucco, who were in attendance.

### **ELECTION OF COUNCIL PRESIDENT**

Councilman Badal nominated Council President Sharkey for Council President. The nomination was seconded by Councilman Andrews.

There being no other nominations for Council President, Mayor Christine Serrano-Glassner called for a voice vote.

A voice vote was taken with all Council Members in favor, none opposed.

Council President David Sharkey was appointed as Council President for the year 2019.

### **ADOPTION OF BY-LAWS**

Mayor Serrano-Glassner asked for a Motion to Adopt the By-Laws of the Borough of Mendham for 2019.

Motion to Adopt: Council President Sharkey

Second: Councilman Badal

Discussion: None

Roll Call: Passed unanimously

### **APPOINTMENT OF COUNCIL STANDING COMMITTEES**

Mayor Serrano-Glassner asked for a Motion for Appointments to the Council Standing Committee's for 2019.

Motion to Approve: Councilman Badal

Second: Councilman Andrews

Discussion: None

Roll Call: Passed unanimously

### **ADOPTION OF ANNUAL APPOINTMENTS**

Mayor Serrano-Glassner asked for a Motion to approve the 2019 Annual Appointments.

Motion to Approve: Councilman Andrews

Second: Councilman Andrew

Discussion: None

Roll Call: Passed unanimously

### **APPOINTMENTS TO THE BOARD OF ADJUSTMENT**

Mayor Serrano-Glassner asked for a Motion to approve the appointments to the Board of Adjustment.

Motion to Approve: Councilman Andrew

Second: Councilman Reilly

Discussion: None

Roll Call: Passed unanimously

### **APPOINTMENTS TO THE PLANNING BOARD**

Mayor Serrano-Glassner asked for a Motion to approve appointments to the Planning Board.

Motion to Approve: Councilman Reilly

Second: Council President Sharkey

Discussion: None

Roll Call: Passed unanimously

**APPOINTMENTS TO THE HISTORICAL PRESERVATION COMMISSION**

Mayor Serrano-Glassner asked for a Motion to approve Appointments to the Historical Preservation Commission.

Motion to Approve: Council President Sharkey  
Second: Councilman Badal  
Discussion: None  
Roll Call: Passed unanimously

**RESOLUTIONS – NON CONSENT**

**01-2019 Temporary General Appropriations Budget 2019**

Motion to Approve: Councilman Badal  
Second: Councilman Andrews  
Discussion: None  
Roll Call: Passed unanimously. Councilman Andrew abstained on Budget line item #20.

**02-2019 Temporary Utility Appropriations Budget 2019**

Motion to Approve: Councilman Andrews  
Second: Councilman Andrew  
Discussion: None  
Roll Call: Passed unanimously,

**10-2019 Fletcher Library Trust**

Mayor Serrano-Glassner read Resolution #10-2019 in full into the record.

**FLETCHER LIBRARY TRUST**

**WHEREAS**, Andrew Fletcher indicated his intention to make a gift to the Mendham Free Public Library of certain personal mementos of his life and his association with the Borough of Mendham, and to make an additional gift of securities having a value of approximately \$75,000.00 to establish a maintenance fund to preserve the collection; and

**WHEREAS**, Andrew Fletcher indicated his further wish that in the event the Mendham Free Public Library should for any reason be unable in the future to continue to maintain and preserve the collection in the Mendham area, then the collection and the maintenance fund balance should be transferred to the Borough of Mendham to be held for the same or similar purposes; and

**WHEREAS**, the Mayor and Council of the Borough of Mendham take cognizance of the significant role played by Andrew Fletcher in the development of Mendham Borough and his many contributions to civic improvement and, therefore, desires to perpetuate and preserve the value of his gift.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Mendham hereby express their purpose and intent to accept the mementos and maintenance fund for the purpose and under the circumstances hereinabove expressed; and

**BE IT FURTHER RESOLVED** that the Mayor and Council of the Borough of Mendham do hereby urge that this Resolution of intent be renewed annually at the Reorganization Meeting of the Borough Council.

Motion to Approve: Council President Sharkey  
Second: Councilman Badal  
Discussion: None  
Roll Call: Passed unanimously

**11-2019 Andrew Fletcher Three Fields Memorial Trust**

Mayor Serrano-Glassner read Resolution #11-2019 in full into the record.

**ANDREW FLETCHER THREE FIELDS MEMORIAL TRUST**

**WHEREAS**, during his lifetime Andrew Fletcher made a gift to the people of the Borough of Mendham of his real estate known as "Three Fields" until such time as the Mayor and Council, in their discretion, might deem it advisable to sell it for the benefit of the people of the Borough; and

**WHEREAS**, Andrew Fletcher indicated his further wish that, in the event the Mayor and Council should sell "Three Fields", the proceeds of the sale should be used for such municipal purposes as would best serve the long-term needs of the people of the Borough of Mendham, and that his name might thereby be commemorated; and

**WHEREAS**, the Mayor and Council of the Borough of Mendham, in exercise of the trust placed in them by Andrew Fletcher, did deem it advisable and did sell "Three Fields" on May 15, 1982, and did establish with the proceeds of that sale a fund known as the "Andrew Fletcher Three Fields Memorial Trust"; and

**WHEREAS**, the Mayor and Council of the Borough of Mendham are cognizant of the significant role played by Andrew Fletcher in the development of Mendham Borough and his many contributions to civic improvement and therefore, desire to perpetuate and preserve the value of his gift.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Mendham hereby express their purpose and intent to utilize the "Andrew Fletcher Three Fields Memorial Trust" for such projects or purposes as best suit the needs of the people of the Borough of Mendham; and

**BE IT FURTHER RESOLVED** that the Mayor and Council of the Borough of Mendham do hereby urge that this Resolution be considered for renewal annually.

Motion to Approve: Council President Sharkey

Second: Councilman Badal

Discussion: None

Roll Call: Passed unanimously

### **CONSENT AGENDA**

Matters listed on the Consent Agenda are considered to be routine in nature and are enacted by one motion for adoption. Any item requiring an expenditure will be supported by a Certificate of Availability of Funds.

Resolutions #03-2019 through #09-2019, and Resolutions #12-2019 through #30-2019 are listed on the Consent Agenda.

- 03-2019** Interest Rate and Penalties on Delinquent Taxes and Sewer Fees
- 04-2019** Authorizing the Tax Collector to Hold Tax Lien Sale
- 05-2019** Designation of Depositories for Borough Funds for 2019
- 06-2019** Canceling Overpayment or Underpayment of Taxes, Sewer Fees and Other Charges and Fees in the Amount of \$10.00 and Under
- 07-2019** Resolution Authorizing Check and Voucher Signatures
- 08-2019** Resolution Authorizing Designation of Newspapers
- 09-2019** Annual Schedule of Borough Council Meetings
- 12-2019** Resolution of the Borough of Mendham, County of Morris, State of New Jersey, Authorizing the Award of a Professional Services Contract Without Competitive Bidding to Dorsey and Semrau LLC for Municipal Attorney Services
- 13-2019** Resolution of the Borough of Mendham, County of Morris, State of New Jersey, Authorizing the Award of a Professional Services Contract Without Competitive Bidding to Nisivoccia LLC For Municipal Auditing Services
- 14-2019** Resolution of the Borough of Mendham, County of Morris, State of New Jersey, Authorizing the Award of a Professional Services Contract Without Competitive Bidding to Ferriero Engineering, Inc. For Municipal Engineering Services
- 15-2019** Resolution of the Borough of Mendham, County of Morris, State of New Jersey, Authorizing the Award of a Professional Services Contract Without Competitive Bidding to Cleary, Giacobbe, Alfieri, Jacobs LLC For Municipal Labor Attorney Services
- 16-2019** Resolution of the Borough of Mendham, County of Morris, State of New Jersey, Authorizing the Award of a Professional Services Contract Without Competitive Bidding to Hawkins, Delafield And Wood, LLC For Municipal Bond Counsel Services
- 17-2019** Resolution of the Borough of Mendham, County of Morris, State of New Jersey, Authorizing the Award of a Professional Services Contract Without Competitive Bidding to Cleary, Giacobbe, Alfieri, Jacobs, LLC For Municipal School Affairs Special Counsel Services
- 18-2019** Resolution Appointing Municipal Public Defender
- 19-2019** Resolution Appointing Municipal Prosecutor

- 20-2019** Resolution of the Borough of Mendham, County of Morris, State of New Jersey, Authorizing the Award of a Professional Services Contract Without Competitive Bidding to Skylands Risk Management, Inc. For Municipal Risk Management Services
- 22-2019** A Resolution to Affirm the Borough of Mendham's Civil Rights Policy With Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, and Members of the Public that Come Into Contact With Borough Employees, Officials And Volunteers
- 23-2019** Resolution of the Borough of Mendham, County of Morris, State of New Jersey, Authorizing the Award of a Professional Services Contract Without Competitive Bidding to J. Caldwell & Associates, LLC For Municipal Planner Services
- 25-2019** Resolution Authorizing the Appointment of Office of Emergency Management Coordinator and Appointment of Office of Emergency Management Deputy Coordinators and Joint Emergency Management Council Members
- 26-2019** A Resolution of the Borough of Mendham, County of Morris, State of New Jersey, Appointing the Borough Administrator as Commissioner to the Morris County Joint Insurance Fund
- 27-2019** Resolution of the Borough of Mendham, County of Morris, State of New Jersey, Authorizing the Award of a Professional Services Contract Without Competitive Bidding to James R. Wancho, P.E. Of Paulus, Sokolowski and Sartor, LLC in Connection With the Borough of Mendham Water Reclamation Facility
- 28-2019** Annual Designation of Municipal Holidays
- 30-2019** Resolution of the Borough of Mendham, County of Morris, State of New Jersey, Authorizing the Award of a Professional Services Contract Without Competitive Bidding to Edward J. Florio, Esq., to Serve as a Hearing Officer for a Disciplinary Matter

Mayor Serrano-Glassner asked for a Motion to approve the Consent Agenda.

Motion to Approve: Councilman Badal  
 Second: Councilman Andrews  
 Discussion: None  
 Roll Call: Passed unanimously

**MAYOR’S MESSAGE “2019 INAUGURAL ADDRESS”**

Mayor Christine Serrano-Glassner gave her 2019 Inaugural Address.

**PUBLIC COMMENT**

Mayor Serrano-Glassner opened the meeting for public comment.  
 Seeing no one wishing to be heard, Mayor Serrano-Glassner closed public comments.

**ADJOURNMENT**

Having no further business to conduct, Mayor Serrano-Glassner asked for a motion to adjourn. Council President moved to adjourn. Motion seconded by Councilman Andrews. A voice vote was taken with all  
 The 2019 Reorganization Meeting was adjourned at 7:42 p.m.

The next Regular Meeting of the Mayor and Council will convene on January 28, 2019 at 8:00 p.m. at the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

Minutes prepared by Michelle Masser, Deputy Clerk, April 28, 2019

Respectfully submitted,

*Robin R. Kline*

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Robin R. Kline, Deputy Clerk  
 BOROUGH OF MENDHAM